

Kraków, July 31<sup>st</sup>, 2017

**RULES AND REGULATIONS  
FOR THE "SUMMER SCHOOL ORGANIZED BY  
THE FACULTY OF ARCHITECTURE  
OF THE CRACOW UNIVERSITY OF TECHNOLOGY"**

Art. 1

THE SUBJECT OF THE RULES AND REGULATIONS

These Rules and Regulations define the rules and course of the training course under the name of "Summer School organized by the Faculty of Architecture of the Cracow University of Technology," referred to hereinafter as "Summer School," referred to in the Resolution of the Cracow University of Technology from March 27<sup>th</sup>, 2015, No. 35/d/03/2015 on establishing guidelines for plans and programs for postgraduate studies and further training courses.

Art. 2

THE ORGANIZER

The Summer School is organized by the Faculty of Architecture of the Cracow University of Technology (hereinafter referred to as the Organizer) with its registered office in Kraków at ul. Warszawska 24, 31-155 Kraków, tel. 0048 12 628 20 20; NIP: 675-000-62-57.

Bank Accounts at Alior Bank SA:

PLN PL09249000050000460010121826;

EUR PL40249000050000460034194146;

USD PL62249000050000453089971704.

SWIFT: ALBPPLPW.

Bank Address: Alior Bank SA, ul. Łopuszańska 378d, 02-232 Warszawa.

Art. 3

THE AIM OF THE PROJECT AND LEARNING OUTCOMES

The main purpose of Summer School is to support the formula based on the achievements and the strategy of the Faculty of Architecture of the Cracow University of Technology, in compliance with the contribution of the individual faculties together with the practical and theoretical output of its employees. The profile of the Summer School is a response to the demand of the Polish architectural market and its expectations regarding the quality of teaching at the Faculty of Architecture of the Cracow University of Technology. The purpose of establishing Summer School is also to deepen and continue the long-standing relations of our staff with domestic and foreign academic centers and to maintain cooperation with their lecturers.

Direct effect of education at Summer School shall be regarded as the design work which ends with a presentation (an exhibition) and an accompanying certificate of course completion. Results of the education include as well deepened knowledge about the profession of an architect, knowledge gained through a contact with architectural practice, site visits, and acquaintance with the work in architectural offices.

Art. 4  
TARGET GROUP AND FORMULA

Summer School classes are an extension of courses conducted at national and foreign faculties of architecture. The basic formula of the summer course is thinking about the problems of contemporary architecture and urban planning, as well as understanding and interpreting the matter of architecture. The workshop educational system of Summer School provides support for the program's implementation by lectures and presentations of professors from Polish and foreign academic centers, experienced architects, industry representatives, and technologists.

Art. 5  
CONDITIONS OF PARTICIPATION

1. Students of Polish and foreign faculties of architecture can participate in the Summer School program by providing a valid document confirming their status as full-time or part-time students. University graduates and doctoral students who shall certify their status with relevant documents may also participate.
2. People wishing to attend Summer School are obliged to submit a portfolio of a single selected piece of work (the most important achievement) in the field of architecture and urban planning.
3. The work must be in line with the description of the Summer School program posted annually on the website. Form of the work: an A3-size PDF file with a resolution of 300dpi. Description part of the work: up to three A4 pages of standardized manuscript in a PDF file. The work must be signed with the full name of the author and their affiliation to the university. The competition committee takes into account both the merits of the work and its presentation.
4. Each person can submit only one piece of work.
5. The deadline for submitting the portfolio is announced along with the published schedule on the Summer School website.
6. Out of the submitted portfolios, the Organizer will select up to 30 works, which will stand out in terms of merit and innovative approach to the subject matter. The authors of these works will be qualified to attend Summer School.
7. The results of the qualifying procedure will be announced by the Organizer to all eligible participants by e-mail or telephone within two months before the start of Summer School.
8. In order to participate in Summer School you have to pay a fee. The fee for attending Summer School amounts to €50 (conversion to dollars or zlotys at the day rate). The payment should be made together with the submitted portfolio. The fee for persons not qualified for the Summer School will be returned within 30 days of the announcement of the list of participants. Payments should be made to bank accounts specified in Art. 2 of these Rules and Regulations. The transfer should be having an annotation "2019 Summer School organized by the Faculty of Architecture of the Cracow University of Technology."

9. 10 scholarships will be granted from the Power program for students of the Faculty of Architecture of the Cracow University of Technology. In addition, 8 scholarships are planned for other participants. Scholarships cover accommodation and meals during the summer school.

10. Each applicant is obliged to familiarize themselves with the contents of these Rules and Regulations. Sending your work is tantamount to accepting these terms.

11. The competition committee consists of: Dean of the Faculty of Architecture of the Cracow University of Technology, and members of the Summer School Coordination Council, whose composition is included in the appendix to these Rules and Regulations.

#### Art. 6

#### SUMMER SCHOOL ORGANIZATION

1. Summer School takes place in accordance with the schedule published on the website of the Faculty of Architecture of the Cracow University of Technology. Duration: two weeks (i.e. 10 working days — 80 teaching hours), period: the second half of July of each academic year.

2. The Summer School plan and program is provided in September of the year preceding Summer School, and approved by the Board for the Faculty of Architecture. The scope and issues are determined by the Coordination Council, which is responsible for inviting lecturers and tutors.

3. Summer School is organized by Summer School Supervisors appointed by the Dean of the Faculty of Architecture of the Cracow University of Technology.

4. According to the Resolution of the Senate of the Cracow University of Technology from March 27<sup>th</sup>, 2015, No. 35/d/03/2015 on establishing guidelines for plans and programs for postgraduate studies and further training courses, each change of Summer School plan and program requires a new resolution of the Board for the Faculty of Architecture.

5. Summer School classes are conducted in English.

6. Summer School is held in Kraków (Poland) at the Faculty of Architecture at Cracow University of Technology.

7. The qualified participants are informed about the place, the start time, and the detailed plan of the Summer School by e-mail or telephone.

8. Accommodation, boarding, and meals are included in the costs paid by Summer School Participants. The Organizer covers the cost of group trips and travel expenses, coffee breaks and lunches during Summer School classes. The Organizer provides Participants with lectures and workshops, materials, and a certificate of completion.

9. Each Summer School Participant receives 5 ECTS credits.

10. Each Summer School Participant signs an appropriate contract for the provision of educational services by the Cracow University of Technology.

Art. 7  
PERSONAL DATA, DATABASES

According to art. 13 para. 1 and para. 2 of the General Data Protection Regulation of 27 April 2016 (GDPR) it is informed that:

1. The administrator of personal data of competition participants is the Cracow University of Technology with headquarters in Krakow, Warszawska St. 24, 31-155 Kraków. Contact with the Data Protection Officer at the Cracow University of Technology is possible at the following e-mail address: [iodo@pk.edu.pl](mailto:iodo@pk.edu.pl) and phone: 12 628 22 37.
2. The personal data of the participants will be processed for the purpose of conducting the Summer School. Each Participant expressly agrees to reproduce, publish, cite, in whole or in part, the work sent by them.
3. Personal data of participants will be processed on the basis of art. 6 sec 1 point c according to the General Data Protection Regulation (GDPR), in particular on the basis of: the Act of 27 July 2005 Law on Higher Education (Journal of Laws of 2016, item 1842, as amended).
4. The personal data of the participants will be stored for a period of 4 years on the basis of the Law on Higher Education and Science.
5. Participants of the Summer School have the right to access their data and the right to rectify, delete, limit processing, the right to transfer data, the right to raise objections, the right to withdraw consent at any time without affecting the legality of the processing, which was made on consent before it is withdrawn.
6. Participants of the Summer School have the right to lodge a complaint with President of the Office for Personal Data Protection (PUODO), when they consider that the processing of personal data concerning them violates the provisions of the general regulation on the protection of personal data of 27 April 2016.
7. Providing personal data by participants is a prerequisite for participation in the Summer School.
8. When processing personal data provided, there is no automated decision-making.
9. The Participants acknowledge the Faculty of Architecture of the Cracow University of Technology has the right to inform the media about the course of Summer School.

Art. 8  
FINAL PROVISIONS

1. The Organizer's decisions regarding Summer School and the implementation of these Rules and Regulations, in particular as to qualify the Participants to attend Summer School, are final and not subject to appeal.
2. The Organizer reserves the right to change the rules and content of these Rules and Regulations. These changes will not affect the current Summer School program announced in a given year.
3. The Organizer reserves the right to change the number of people qualified for Summer School.
4. These Rules and Regulations are available for viewing at the Organizer's premises and on its website.
5. In matters not covered by these Rules and Regulations, the provisions of the Civil Code, the Data Protection Act, and the Copyright and Related Rights Act shall apply. The only court competent to settle disputes under this agreement will be the court competent for the seat of the Organizer.

Prof. Jacek Gyurkovich, Ph.D., Eng. of Architecture

Dean of the Faculty of Architecture  
of the Cracow University of Technology

www site: [www.cracowsummerarchitecture.pk.edu.pl](http://www.cracowsummerarchitecture.pk.edu.pl)  
e-mail: [cracowsummerarchitecture@pk.edu.pl](mailto:cracowsummerarchitecture@pk.edu.pl)